



DEPARTMENT OF PUBLIC HEALTH AND HUMAN SERVICES

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DATE: January 27, 2008
TO: All TANF Cash Assistance Policy Manual Holders
FROM: Melissa Faber, TANF Policy Specialist
SUBJECT: Bulletin TB-51

Please place this bulletin at the beginning of the TANF Manual, Section 604-2.

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SECTION: Eligibility and Benefit Determination

SUBJECT: Post Employment Eligibility Criteria

EFFECTIVE DATE: Upon receipt

INTRODUCTION: As a part of eligibility criteria for the TANF Post-Employment program, current policy states those work-eligible individuals who are referred to WoRC for case management services must negotiate and sign an Employability Plan (EP).

UPDATED POLICY: Those individuals who are referred to WoRC for case management services must negotiate and sign an EP with the WoRC program by the 25th of the month or within 3 working days of the notice, which ever is later. This policy has been updated to align with the sanction policy and with the language that is stated in the A619 notice.

NOTE: Ongoing TANF cases will not need to negotiate a new FIA as one is already in place. A new FIA may need to be negotiated under the circumstances when the case is up for redetermination or if the case is being transferred from Tribal NEW to WoRC.

UPDATED MANUAL MATERIAL WILL BE DISTRIBUTED AS SOON AS POSSIBLE. UNTIL THAT TIME, USE THIS BULLETIN AS A GUIDE. IF YOU HAVE ANY QUESTIONS, PLEASE CONTACT YOUR WORC MONITOR OR REGIONAL POLICY SPECIALIST.

Thank you.